**Certificate and student evaluation**

**Working in an international work environment**

**Name of the student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Starting and ending day of the Mobility: \_\_\_\_.\_\_\_\_.202\_ - \_\_\_\_.\_\_\_\_.202\_**

**Company/ organisation name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Company/ organisation address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**



\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the receiving organization / company representative

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the student

**Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Self-evaluation**

**Interaction in an international work environment**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Excel-lent  5 | Very good  4 | Good  3 | Satis-factory  2 | Suffi-cient  1 | Comments: |
| **Interaction in an international work environment** |  |  |  |  |  |  |
| **Working in an international environment** |  |  |  |  |  |  |

**How is a typical working day? Describe the projects/tasks you have done?**

**Mentor’s evaluation of student’s skills:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| EVALUATION CRITERIA | PERFORMANCE | | | | | |
| Excel-lent  5 | Very good  4 | Good  3 | Satis-factory  2 | Suffi-cient  1 | Comments: |
| **Working life skills** | | | | | | |
| GENERAL BEHAVIOR |  |  |  |  |  |  |
| PUNCTUALITY |  |  |  |  |  |  |
| RELIABILITY |  |  |  |  |  |  |
| CAPABILITY TO ADJUST |  |  |  |  |  |  |
| INITIATIVE, PROBLEM SOLVING |  |  |  |  |  |  |
| COMMUNICATION |  |  |  |  |  |  |
| ATTITUDE TOWARDS  SUPERIORS |  |  |  |  |  |  |
| CO-OPERATION  WITH STAFF |  |  |  |  |  |  |
| QUALITY PERFORMANCE (how well) |  |  |  |  |  |  |
| QUANTITY PERFORMANCE (how much/many/fast) |  |  |  |  |  |  |
|  | | | | | | |
| **Interaction in an international work environment** | | | | | | |
|  | Excel-lent  5 | Very good  4 | Good  3 | Satis-factory  2 | Suffi-cient  1 | Comments: |
| works in cooperation with an international work community  and international customers |  |  |  |  |  |  |
| uses the key vocabulary of their sector in a foreign language |  |  |  |  |  |  |
| shares their competence in an international work environment |  |  |  |  |  |  |
| uses different communication channels responsibly |  |  |  |  |  |  |
| works with people from different cultural backgrounds |  |  |  |  |  |  |
| observes the working culture |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Working in an international environment** | | | | | | |
|  | Excel-lent  5 | Very good  4 | Good  3 | Satis-factory  2 | Suffi-cient  1 | Comments: |
| complies with the agreed working hours and operating practices |  |  |  |  |  |  |
| acts flexibly in different situations |  |  |  |  |  |  |
| complies with the regulations and instructions related to the work tasks |  |  |  |  |  |  |
| pays attention to the risks related to health and safety |  |  |  |  |  |  |
| works responsibly and ethically |  |  |  |  |  |  |
| acts in a manner that promotes equality and equity |  |  |  |  |  |  |

|  |
| --- |
| **How would you describe the internship? How did it go? How did the student do/achieve?** |

Evaluation criteria

Student: 